



BOARD OF HEALTH OF  
THE CANTON CITY HEALTH DISTRICT  
**Minutes of the Regular Meeting Held**  
January 28, 2013



**Public Health**  
Prevent. Promote. Protect.

**CALL TO ORDER**

A quorum being present the regular meeting of the Board of Health of the Canton City Health District was called to order by Dr. Hickman at 12:00 p.m.

Members present: Mayor Healy, Dr. Hickman, Dr. Fiorentino, Dr. Mader, Mr. Schott and Mrs. Snell. Also present was Law Director, Joe Martuccio, and Service Director, Warren Price.

**APPROVAL OF MINUTES**

The minutes of the regular meeting held December 17, 2012 were approved upon motion by Mr. Schott, second by Mrs. Snell. Motion carried.

**APPROVAL OF LIST OF BILLS**

The list of bills in the amount of \$364,494.43 was presented to the Board for consideration. It was moved by Dr. Mader, second by Mr. Schott, to approve the list of bills. Motion carried.

(NOTE: At this point Mayor Healy came to the meeting and became the presider.)

**PERSONNEL ACTIONS**

It was moved by Dr. Mader, second by Dr. Fiorentino, to request the eligibility list for Staff Sanitarian from Civil Service Commission. Commissioner Adams explained that this was a budgeted position and explained the process with Civil Service. Motion carried.

It was moved by Mrs. Snell, second by Mr. Schott, to approve the successful completion of the probationary period of Marsha Miller and adjust her annual salary to \$56,622 effective 1/2/2013. Motion carried.

It was moved by Mr. Schott, second by Dr. Mader to approve time off without pay for Ruthanne Etter, Public Health Nurse PT to accommodate her study schedule. Diane Thompson indicated that Nursing Division could absorb the extra hours to allow this. Time off will be necessary to complete clinicals in coursework to become a nurse practitioner. Motion carried.

**RESOLUTION 1/2013**

It was moved by Dr. Hickman, second by Dr. Mader, to approve Resolution 1/2013 authorizing the certification to the Auditor of Stark County all costs and expenses for the purification and abatement of public nuisances. Motion carried.

**RESOLUTION 2/2013**

It was moved by Dr. Hickman, second by Mrs. Snell to approve Resolution 2/2013 to appoint Amy Slater as Deputy Registrar. Mr. Adams explained that this was consistent with the position description and that an appointment by the Board of Health was required by the Ohio Department of Health. Motion carried.

**RESOLUTION 3/2013**

It was moved by Dr. Fiorentino, second by Mr. Schott, to approve Resolution 3/2013 to require Deputy Registrars to also be Notaries Public. Commissioner Adams offered explanation for the service this appointment will offer the public. Consistent with past practice, the cost required licenses or certifications are reimbursable by the Board of Health. Accordingly, the cost of maintaining Notary Public certification by the Deputy Registrar(s) will be reimbursed by the Board of Health. Motion carried.

**RESOLUTION 4/2013**

It was moved by Dr. Fiorentino, second by Mrs. Snell to approve Resolution 4/2013 amending section 205.04 of the Canton City Health code by adding a handling fee for laboratory services. Commissioner Adams explained the proposal by the Laboratory Division with an increase in handling fees of \$1 per sample. Motion carried.

**APPROVAL OF CREDENTIALING CONTRACTS FOR INSURANCE BILLING**

It was moved by Dr. Fiorentino, second by Dr. Mader to approve the following contracts for insurance credentialing. Motion carried.

- a. Anthem Blue Cross and Blue Shield
- b. Auticare
- c. Medical Mutual of Ohio - SuperMed
- d. Molina
- e. Paramount Advantage
- f. United Health Care
- g. Medicaid
- h. Buckeye
- i. CareSource
- j. Medicare

**APPROVAL OF HEARING OFFICER RECOMMENDATIONS FOR HEARINGS HELD  
JANUARY 22, 2013**

It was moved by Mrs. Snell, second by Mr. Schott to approve the recommendations of the hearing officer for hearings held on January 22, 2013 listed as Exhibit A. Motion carried.

**PUBLIC HEALTH NUISANCE HEARING - 821 HIGH AVE, NW, CANTON, OH**

Mark Adams, Director of Environmental Health provided photographs and described conditions including vacant homes on either side of the property located at 821 High Ave., NW, Canton, OH. Current resident was taken to the hospital and the health department was notified by Canton Police of the nuisance issue. The home was infested with cockroaches, mice, rats, and other rodents. There was trash and garbage throughout the home. There was evidence that the toilets and bathrooms were not in working order. There was additional evidence of structural issues including water damage from the roof.

It was moved by Dr. Hickman, second by Dr. Fiorentino to declare this property a public health nuisance, declare the location unfit for human habitation, and to approve an emergency cleanup of property

**OUT OF DISTRICT TRAVEL**

Commissioner Adams reported that the following out of district travel was approved by him pursuant to section 201.23(b) of the Canton City Health Code. Upon motion by Mrs. Snell, second by Mr. Schott the following out of district travel was approved. Motion carried.

- a. Laura Roach for travel on 1/17/2013 to Columbiana, OH for regional WIC director's meeting at a cost not to exceed \$25.00 (2316)

**DIVISION REPORTS**

Health Commissioner - Commissioner Adams provided a written report. He also reported on various OPERS changes in addition to the written report. OPERS has provided a management bulletin that advises that all current individuals with a contract for personnel services be notified that they have a right to request a ruling from OPERS relative to if they should be enrolled into the public retirement system. All current contractors have been notified. In addition, past contractors are also to be notified of the same right. Mr. Adams indicated that he is working with the Law Department and the Auditor on this issue.

**EXECUTIVE SESSION**

A motion was made by Dr. Hickman to enter into executive session to discuss the compensation of a public official to include the members of the Board of Health, Commissioner Adams, Amy Slater, Joe Martuccio, Warren Price, and Mark Adams. Second by Mrs. Snell. Roll Call:

- Dr. Hickman, yes.
- Dr. Fiorentino, yes.
- Dr. Mader, yes.
- Mr. Shott, yes.
- Mrs. Snell, yes.

Motion carried. The Board of Health entered into executive session at 12.34 PM.

A motion made by Mrs. Snell return to regular session. Seconded by Mr. Schott. Roll Call:

Dr. Hickman, yes.

Dr. Fiorentino, yes.

Dr. Mader, yes.

Mr. Shott, yes.

Mrs. Snell, yes.

Motion carried. The Board of Health returned to regular session at 1:40 PM.

#### DIVISION REPORTS - CONTINUED

(NOTE: At this point, the Mayor had to leave the meeting and Dr. Hickman became the president.)

Medical Director – No report.

Administration – No report.

Laboratory – Mr. Ames reported that they are in the process of rewriting job descriptions with new laboratory director position, hoping to have that transition completed in 2013.

Nursing/WIC – Ms. Thompson reported that Mahoning County just hired DIS; currently Ms. Dougan is covering all seven counties that are part of our regional service area. She further reported that there were billing issues with CareSource; confusing Stark County Health Department with our department. These are being resolved. She reported that there is a nationwide shortage of the drug INH (300 mg) that is used in TB treatment. The Ohio Department of Health under advice from federal authorities are recommending targeted TB testing. She reported that the Nursing Division is working through some technical problems with the University of Akron and the domestic violence program

OHPI/Surveillance – The Epidemiologist, Christina Henning, RS, passed out and reviewed the current EPI Gram.

Environmental Health – Mark Adams discussed clean-ups that are handled by our personnel. Mr. Adams is considering three options for continuing this process. One is that the Sanitation Division could enter into a personal service contract with outside personnel. Another option would be for existing Sanitation workers for the City to negotiate their contract to include this service on Saturdays or other times in addition to their regular duties. The third option would be to hire a part time EH tech for full-year, as opposed to just in the summer. This might eliminate the internship that we offer (since that's how this position is filled now) but could fill the position with a variance (increase of about \$6900). This person would work with community services.

This person would be the "go-between" between community services and health department. HD has to be present during the clean-up regardless. The Environmental Health Division currently performs approximately 200 clean-ups per year, costing roughly \$30,000 (assessed in liens).

Air Pollution Control – Ms. Dzienis reported that there were continuing asbestos issues at the Stark Ceramic site. Despite a previous notice of violation, the operator of the site continued to demolish buildings on the site without removing regulated asbestos material. Now the heap of debris on site is contaminated with regulated asbestos material. APC is working closely with all parties to resolve the issue.

#### OTHER BUSINESS

None

#### MEETING ANNOUNCEMENTS

There will be a special meeting of the Board of Health on Monday, February 4, 2013 at 11:00 AM at the Canton City Health Health Department.

The next regularly scheduled meeting of the Board of Health will be held on Monday, February 25, 2013 at 12:00 PM at the offices of the Canton City Health Department.

#### ADJOURN

There being no further business, a motion to adjourn was made by Mr. Schott and seconded by Dr. Fiorentino. Motion carried. The meeting was adjourned at 2:00 PM.

  
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President of the Board of Health

  
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Secretary to the Board of Health

2/25/2013  
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Date of Approval